



Privacy Statement

OPENVERSE Workshops and Events

Revision: v.5.0

DISCLAIMER



**Funded by
the European Union**

Project funded by



Schweizerische Eidgenossenschaft
Confédération suisse
Confederazione Svizzera
Confederaziun svizra

Swiss Confederation

Federal Department of Economic Affairs,
Education and Research EAER
**State Secretariat for Education,
Research and Innovation SERI**

Funded by the European Union (OPENVERSE, 101135701). Views and opinions expressed are however those of the author(s) only and do not necessarily reflect those of the European Union. Neither the European Union nor the granting authority can be held responsible for them.

This work has received funding from the Swiss State Secretariat for Education, Research and Innovation (SERI).

www.open-verse.eu



Grant Agreement No.: 101135701
Call: HORIZON-CL4-2023-HUMAN-01-CNECT

Topic: HORIZON-CL4-2023-HUMAN-01-23
Type of action: HORIZON-CSA

1 CONTEXT

You are invited to participate and contribute to the activities of the OPENVERSE project (hereafter ‘the project’), that is co-funded by the European Commission under the Horizon Europe Programme. Participants will engage in workshops and events organised by OPENVERSE. Activities include participating in events and workshops organised by the project, both online and in-person. Participation is voluntary, you are free to withdraw at any time before or during the activities you are involved in by using the contact details provided in this document. Before you decide whether to take part, please take some time to read the following information carefully. Please, feel free to ask questions if more information or clarifications are needed using the contact details in the last section of this document.

1.1 OPENVERSE PROJECT DESCRIPTION

A knowledge base on European virtual worlds

Europe is advocating for the development of open, inclusive and ethical virtual worlds that emphasise the technological sovereignty of the EU industry. This vision aims to deliver benefits such as enhanced accessibility, increased freedom and control, reduced entry barriers and a more equitable distribution of resources. Furthermore, it places a premium on interoperability, privacy, security and data ownership to promote innovation, creativity and social benefits. The EU-funded OPENVERSE project is dedicated to creating a knowledge base on European virtual worlds. To that end, it will establish a community of stakeholders, test user co-creation and extended reality, explore challenges, and generate standards, technology roadmaps and recommendations. These outputs are intended to guide the future establishment of the Open Virtual Worlds concept in Europe and globally.

1.2 OPENVERSE CONSORTIUM

The OPENVERSE Consortium consists of 11 participants, partners and third-party entities:

Participants

- THE LISBON COUNCIL FOR ECONOMIC COMPETITIVENESS ASBL, established in RUE DE LA LOI 155 RESIDENCE PALACE IPC, BRUXELLES 1040, Belgium
- IDC ITALIA SRL, established in VIALE MONZA 14, MILANO 20127, Italy
- TRUST-IT SRL, established in VIA FRANCESCO REDI 10, PISA 56124, Italy
 - COMMPLA SRL (third-party), established in VIA FRANCESCO REDI 10, PISA 56124, Italy
- POLITECNICO DI MILANO, established in PIAZZA LEONARDO DA VINCI 32, MILANO 20133, Italy
- NATIONAL UNIVERSITY OF IRELAND GALWAY, established in UNIVERSITY ROAD, GALWAY H91 TK33, Ireland
- VRIJE UNIVERSITEIT BRUSSEL, established in PLEINLAAN 2, BRUSSEL 1050, Belgium
- XR4EUROPE, established in AVENUE DES ARTS 56, BRUXELLES 1000, Belgium
- INTERNATIONAL DATA SPACES EV, established in EMIL FIGGE STRASSE 80, 44227 Dortmund, Germany
- DATA AI AND ROBOTICS DAIRÒ, established in AVENUE DES AVENUE DES ARTS 56, 1000 BRUXELLES, Belgium

Partners

- MARTEL GMBH, established in UBERLANDSTRASSE 111, 8600 Dubendorf, Switzerland
- INSPIRING FUTURES SÀRL, established in Chemin du Liaudoz 45, 1009 Pully, Switzerland

2 PROCESSING OF PERSONAL DATA

Your personal data will be processed in compliance with Regulation (EU) 2016/679 (General Data Protection Regulation - GDPR) and the Swiss Federal Act on Data Protection (revFADP / DSG). Where personal data is transferred to the European Commission (the contracting authority) for official project monitoring, reporting, and auditing, such transfers are governed by the GDPR. The European Commission will subsequently process and protect this received data in compliance with Regulation (EU) 2018/1725 (EUDPR).

We process your data based on the following legal bases:

- **Event Registration & Delivery (Article 6(1)(b) GDPR and Article 31(2)(a) Swiss revFADP):** Processing is necessary to perform contractual or pre-contractual steps requested by the participant—specifically, to register them, manage capacity limits, and grant physical or virtual access to the event.
- **Future Communications & Networking (Article 6(1)(a) GDPR and Article 31(1) Swiss revFADP):** Processing is based on your explicit, prior, and freely given consent to receive future newsletters, project updates, and to participate in voluntary participant networking directories.
- **Event Management, Evaluation, & reporting (Article 6(1)(f) GDPR and Article 31(1) Swiss revFADP):** Processing is necessary for the purposes of the legitimate interests pursued by the controller. The consortium holds a legitimate interest in evaluating event participation, compiling administrative lists, documenting activities, fulfilling mandatory reporting deliverables under the Horizon Europe Grant Agreement, and capturing general, non-targeted photography and videography of the event to document and promote the project's activities.

When we transfer data to the contracting authority, the European Commission, the data is handled based on:

- **Mandatory Oversight & Auditing (Article 5(1)(a) Regulation (EU) 2018/1725):** Processing is necessary for the performance of a task carried out in the public interest or in the exercise of official authority vested in the Union institution or body—namely, the official monitoring, verification, and evaluation of Union-funded research programmes.

The data controller of the processing operation is MARTEL GMBH. Because MARTEL GMBH is established outside the EEA, its designated EU Representative under GDPR Article 27 is MARTEL INNOVATE B.V., KEIZERSGRACHT 482, 1017 EG Amsterdam, Netherlands. The registration platform used is Tito, the platform's privacy policy can be examined at <https://ti.to/privacy>.

The following entities may process your data, as data processors:

- THE LISBON COUNCIL FOR ECONOMIC COMPETITIVENESS ASBL, established in RUE DE LA LOI 155 RESIDENCE PALACE IPC, BRUXELLES 1040, Belgium
- IDC ITALIA SRL, established in VIALE MONZA 14, MILANO 20127, Italy
- TRUST-IT SRL, established in VIA FRANCESCO REDI 10, PISA 56124, Italy
- COMMPLA SRL (third-party), established in VIA FRANCESCO REDI 10, PISA 56124, Italy
- POLITECNICO DI MILANO, established in PIAZZA LEONARDO DA VINCI 32, MILANO 20133, Italy
- NATIONAL UNIVERSITY OF IRELAND GALWAY, established in UNIVERSITY ROAD, GALWAY H91 TK33, Ireland
- VRIJE UNIVERSITEIT BRUSSEL, established in PLEINLAAN 2, BRUSSEL 1050, Belgium
- XR4EUROPE, established in AVENUE DES ARTS 56, BRUXELLES 1000, Belgium

- INTERNATIONAL DATA SPACES EV, established in EMIL FIGGE STRASSE 80, 44227 Dortmund, Germany
- DATA AI AND ROBOTICS DAIRÓ, established in AVENUE DES ARTS 56, 1000 BRUXELLES, Belgium
- MARTEL GMBH, established in UBERLANDSTRASSE 111, 8600 Dubendorf, Switzerland
- INSPIRING FUTURES SÀRL, established in Chemin du Liaudoz 45, 1009 Pully, Switzerland

The data collected are stored on Microsoft SharePoint,¹ managed by the project coordinator, THE LISBON COUNCIL FOR ECONOMIC COMPETITIVENESS ASBL. The events and workshops are organised in the context of the OPENVERSE project, which is co-funded by the European Union, your personal data might be shared with authorised staff members of the European Commission.

Your personal data will not be transferred to third countries or international organisations, except for data collected by the third-party services mentioned below, which are governed by data processing agreements (DPAs) or standard contractual clauses in compliance with Article 28 of the GDPR and Article 9 of the Swiss FADP to guarantee appropriate security and instructions, and to partners of the OPENVERSE project based outside the European Union. This includes transfers to Martel GmbH and Inspiring Futures Sàrl (Switzerland). Switzerland is officially recognized by the European Commission as offering an adequate level of data protection through an adequacy decision under Article 45 of the GDPR.² The data transfer from Switzerland to the countries detailed in the partners list and third-party services list above happens in line with Art. 16 of the Swiss Federal Act on Data Protection (revFADP / DSG), and with the Swiss Data Protection Ordinance.³

In addition, certain personal data may be collected based on your explicit prior consent, such as targeted close-up photography, direct video interviews, your social media account handles, comments you share, or contributions on interactive platforms used during the event (e.g., Slido).

For general event documentation and promotion, wide-angle photography and videography of the event settings (where you may appear in the background or as part of the crowd, but are not the specific subject of the capture) are processed based on our legitimate interest (Article 6(1)(f) GDPR). General sessions may also be audio/video recorded or web-streamed for live or future public dissemination.

We respect your preferences: if you do not wish to be recorded during virtual events, you are welcome to keep your camera and microphone disabled and participate using the chat function. For physical events, please notify our team at the registration desk so we can provide you with a non-recording lanyard or guide you to designated non-photography seating areas. Please note that while you can withdraw your consent or object to future publications at any time, we may not be able to completely remove materials that have already been distributed on printed media or third-party social media networks. These measures serve as our practical mechanism to respect your Right to Object to general event photography under Article 21 of the GDPR.

¹ Please note that Microsoft SharePoint has its own Privacy Statement: <https://privacy.microsoft.com/en-us/privacystatement>

² https://commission.europa.eu/law/law-topic/data-protection/international-dimension-data-protection/adequacy-decisions_en

³ <https://www.fedlex.admin.ch/eli/cc/2022/568/en>

The events and workshops will rely on some or all of the following third party tools for event registration, recording of the events and workshops, audience interactions, data storage and video publication:

- Microsoft Sharepoint, managed by the THE LISBON COUNCIL FOR ECONOMIC COMPETITIVENESS ASBL – privacy statement: <https://www.microsoft.com/en-gb/privacy/privacystatement>
Microsoft Products and DPA: <https://www.microsoft.com/licensing/docs/view/Microsoft-Products-and-Services-Data-Protection-Addendum-DPA>
Country: Ireland
- Ti.to – privacy policy: <https://ti.to/privacy>
GDPR-compliant contract: <https://help.tito.io/en/articles/2032680-does-tito-have-a-data-processing-agreement-dpa-for-gdpr-compliance>
Country: Ireland
- Zoom – privacy statement: <https://www.zoom.com/en/trust/privacy/privacy-statement/>
Zoom DPA: <https://www.zoom.com/en/trust/gdpr/>
Country: United States, with Official EU Representative, Workvivo Limited, Ireland
- YouTube – privacy: https://www.youtube.com/intl/en_be/howyoutubeworks/privacy/ terms of service: <https://www.youtube.com/static?template=terms>
Standard Contractual Clauses: <https://business.safety.google/adscontrollerterms/scs/c2c/>
Country: Ireland
- Slido – terms and DPA: <https://www.slido.com/terms>
Country: Slovakia
- Microsoft Teams – privacy statement: <https://www.microsoft.com/en-gb/privacy/privacystatement>
Microsoft Products and DPA: <https://www.microsoft.com/licensing/docs/view/Microsoft-Products-and-Services-Data-Protection-Addendum-DPA>
Country: Ireland

3 PURPOSE AND DURATION

Your contact and personal data will be collected with the following purposes:

Demographic & Participant Registration Data for project reporting:

- Registering you to the event or workshop;
- Organising and delivering the event or workshop;
- Producing aggregated statistics to promote and document the project activities;
- Producing aggregated statistics to monitor the performance of the project;
- to inform you upcoming events, meetings, workshops and other activities organised in the context of the project (optional);
- Using audio, pictures and video footage for dissemination and promotional purposes;

Data will be retained for a period of 5 years following the end of the project to allow for comprehensive analysis, reporting, and publication related to the scope of the OPENVERSE project. Video, pictures and audio will be published on the social media and web outlets of the project and project partners. While third-party social media posts are naturally persistent, the OPENVERSE project partners will review and archive or remove published media from active, project-managed web pages 5 years after the official conclusion of the OPENVERSE project, in accordance with our data retention schedule and principles of storage limitation.

4 COLLECTED INFORMATION

By participating in this activity, you will be asked to provide us with the following information:

- For event execution and reporting:
 - Name and surname
 - Email address
 - Affiliation
 - Professional role
 - Country
 - How did you hear about this event/workshop
 - Your expectations or goals for attending the event or workshop
- Additionally, pictures and videos of you may be recorded and published on the website(s) and social media handles of the project and of the project partners for historical and promotional purposes

5 RIGHTS UNDER GDPR AND SWISS REVFADP

Right to view personal data (right of access)	You have a right of access to the data that are processed about you and to various other information.
Right to rectification (correction)	You have the right to have inaccurate personal data about you rectified.
Right to Erasure ("Right to be Forgotten")	You have the right to obtain the erasure of your personal data without undue delay under certain circumstances, such as when you withdraw your consent and there is no other legal ground for processing (Article 17 GDPR).
Right to restriction of processing	In certain circumstances, you have the right to have the processing of your personal data restricted.
Right to object	In certain circumstances, you have the right to object to the otherwise lawful processing of your personal data by the responsible partner.
Right to data portability	You have the right to receive your personal data in a structured, commonly used, and machine-readable format, and have the right to transmit those data to another controller without hindrance (Article 20 GDPR).
Right to lodge a complaint	You have the right to lodge a complaint with a supervisory authority, in particular in the EU Member State of your habitual residence, place of work, or place of the alleged infringement, if you consider that the processing of your personal data infringes the GDPR (Article 77 GDPR).
Right to mark data as disputed (Switzerland) right to contest	In accordance with the Swiss Federal Act on Data Protection, you have the right to request that any of your personal data whose accuracy is disputed be formally marked as contested

For processing based on consent (such as newsletters, networking directories, or close-up media), you may retract your consent at any time without affecting the lawfulness of the processing before its withdrawal. For processing based on legitimate interests (such as general, wide-angle event photography and videography), you have the right to object to such processing at any time on grounds relating to your particular situation. To exercise these rights, please write to info@open-verse.eu. Your request to exercise one of the rights listed above will be dealt with within one month. If you wish to lodge a complaint, you may contact your local national Data Protection Authority (DPA) or the Swiss Federal Data Protection and Information Commissioner (FDPIC), as Martel GmbH is established in Switzerland.

6 CONTACT

If you have any question or request related to the current project, activity, or data treatment process please contact info@open-verse.eu.